



Deccan Education Society's
Fergusson College

Pune - 411 004, Maharashtra State, INDIA.

College with Potential for Excellence (UGC) | DST FIST Supported College | DBT-STAR College | Heritage Status by UGC

Affiliated to SPPU, Pune (ID No. PU / PN / AS / 002 / 1885) NAAC Accredited "A" Grade CGPA 3.62



11/03/2022

Important Circular for Third Year BA/BSc/BVoc students

Extra Credit Courses

As informed earlier (in circular dated 22nd December 2021 and 11th January 2022), it is mandatory to complete/ earn **8 additional credits** from the Extra Credit Course (XCC) list before completing the final year of the degree as per the guidelines of Savitribai Phule Pune University. Please note that You have already earned **TWO (2) credits for Physical Education**.

It is noticed that many students have opted for more than 6 credits (which is a minimum and a maximum of 12 credits). College is providing a **final chance** to all the students to edit (Add or Remove) Extra Credit Courses **before 17th March 2022**. **Kindly note that your Degree will be awarded only after completing these mandatory additional credit courses.**

1. To **remove Extra credit course**: Log in to Mastersoft ERP. See the dashboard on the left-hand side, Click on **Extra Credit Course Removal**. Select the unwanted courses for removal and **submit** them.
2. To **add Extra credit courses**: Log in to Mastersoft ERP. See the dashboard on the left-hand side, Click on **Examination** → Click on **Apply for Extra Credits**. All the available courses will be seen in the drop-down menu. Select the required number of courses and click on the **ADD** button. After adding required courses, click on **Submit** button.

Finally, photocopies of Certificates and/or grades of **COMPLETED** Extra Credit Courses be submitted to the (1) **Course coordinator** and (2) **respective HEAD OF THE DEPARTMENT** of your principal/major/special subject on or before the **15th April 2022**. In case of any difficulty, contact the respective Course Coordinator/ HoD.

Principal